

Procedure to transfer PF online

Now we know that PF transfer can be made online and above criteria need to be fulfilled. Let us understand the procedure step by step with the help of screenshots:

Step 1

Login to [Unified portal \(member interface\)](#) by using your credentials i.e., UAN number and password



The screenshot shows the login interface for the EPF Member e-SEWA portal. At the top left is the EPF logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". At the top right, it says "Universal Account Number (UAN) MEMBER e-SEWA". Below the header, there is a green banner that says "Dear EPF Members !!". To the left of the banner is a list of services: "Member Passbook service is available at www.epfindia.gov.in [Our Services >> For Employees >> Member Passbook]", "Aadhaar Based Online Claim Submission", "Seeded Aadhaar against activated UAN is mandatory for online claim submission.", "Other frequently used services are available at www.epfindia.gov.in", "EPFO services are now available on the UMANG (Unified Mobile APP for New Governance). The UMANG APP can be downloaded by giving a missed call 9718397183. The APP can also be downloaded from UMANG website or from the play/app stores. Erstwhile EPF mobile services are being discontinued", and "One Member - One EPF Account can be availed after login under Online Services.". On the right side, there is a login form with fields for "UAN" (with a placeholder "Enter UAN"), "Password" (with a placeholder "Password"), and a "Captcha" field. Below the fields are "Sign in" and "Reset" buttons, and a "Forgot Password" link.

Step 2

After login, click on 'One Member – One EPF Account (Transfer Request)' under Online Services



The screenshot shows the "Online Services" menu on the EPF Member e-SEWA portal. The menu is located at the top of the page, below the header. It contains three items: "CLAIM (FORM-31,19&10C)", "ONE MEMBER - ONE EPF ACCOUNT (TRANSFER REQUEST)", and "TRACK CLAIM STATUS". An arrow points to the "ONE MEMBER - ONE EPF ACCOUNT (TRANSFER REQUEST)" option. Below the menu, there are two main sections: "UAN Card" and "Account Settings", each with a "More Info" link.

Step 3

Verify personal information and PF account for present employment:

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN :

Home View Manage Account Online Services

Personal Information

Name :	XXXXXXXXXX	Mobile No. :	XXXXXXXXXX	Email ID :	XXXXXXXXXX.com
Bank Account No. :	XXXXXXXXXX	IFSC :	XXXXXXXXXX	Aadhaar No. :	XXXXXXXXXX

Details of present account into which transfer will be affected

UAN:	XXXXXXXXXX --	P.F.Account No. :	XXXXXXXXXX
Establishment Name :	XXXXXXXXXX	Establishment Address :	XXXXXXXXXX
Date of joining :	XXXXXXXXXX	PF Account Held By :	XXXXXXXXXX
Member Name :	XXXXXXXXXX	Date of Birth :	XXXXXXXXXX
Father/Spouse Name :	XXXXXXXXXX	Relationship :	XXXXXXXXXX

Step 4

PF account details of previous employment would appear on clicking on 'Get details' below.

Step 1 : Select details of previous accounts (which are to be transferred)

Note : Member has the option to choose claim form attestation by present or previous employer, based on availability of DSC authorized signatory.

Attestation through : * Previous Employer Present Employer [To generate Member ID in required format, click Get MID](#)

Member ID / UAN : * [Get Details](#) [Reset](#)

Member Name	Member ID	Establishment/Trust Details	Date of Joining	Date of Exit	Date of Birth	Submit To	PF Acc No. (Trust)
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	NA

[Delete](#)

Step 5

You have the option of choosing either your previous employer or current employer for attesting the claim form based on the availability of authorized signatory holding DSC. Choose either of the employers and provide member id/UAN:

☰ Step 1 : Select details of previous accounts (which are to be transferred)

Note : Member has the option to choose claim form attestation by present or previous employer, based on availability of DSC authorized signatory.

Attestation through : *



Previous Employer



Present Employer

To generate Member ID in required format, click

[Get MID](#)

Member ID / UAN : *

[Get Details](#)

[Reset](#)

Step 6

In the next step, click on 'Get OTP' to receive OTP to UAN registered mobile number and enter the OTP and click on submit.

☰ Step 2 : Authenticate OTP & Submit

Note : OTP will be sent on UAN registered mobile number.

[Get OTP](#)

[Submit](#)

The employer will digitally approve your EPF transfer request by accessing employer interface of the unified portal