

# Vhi + Workday

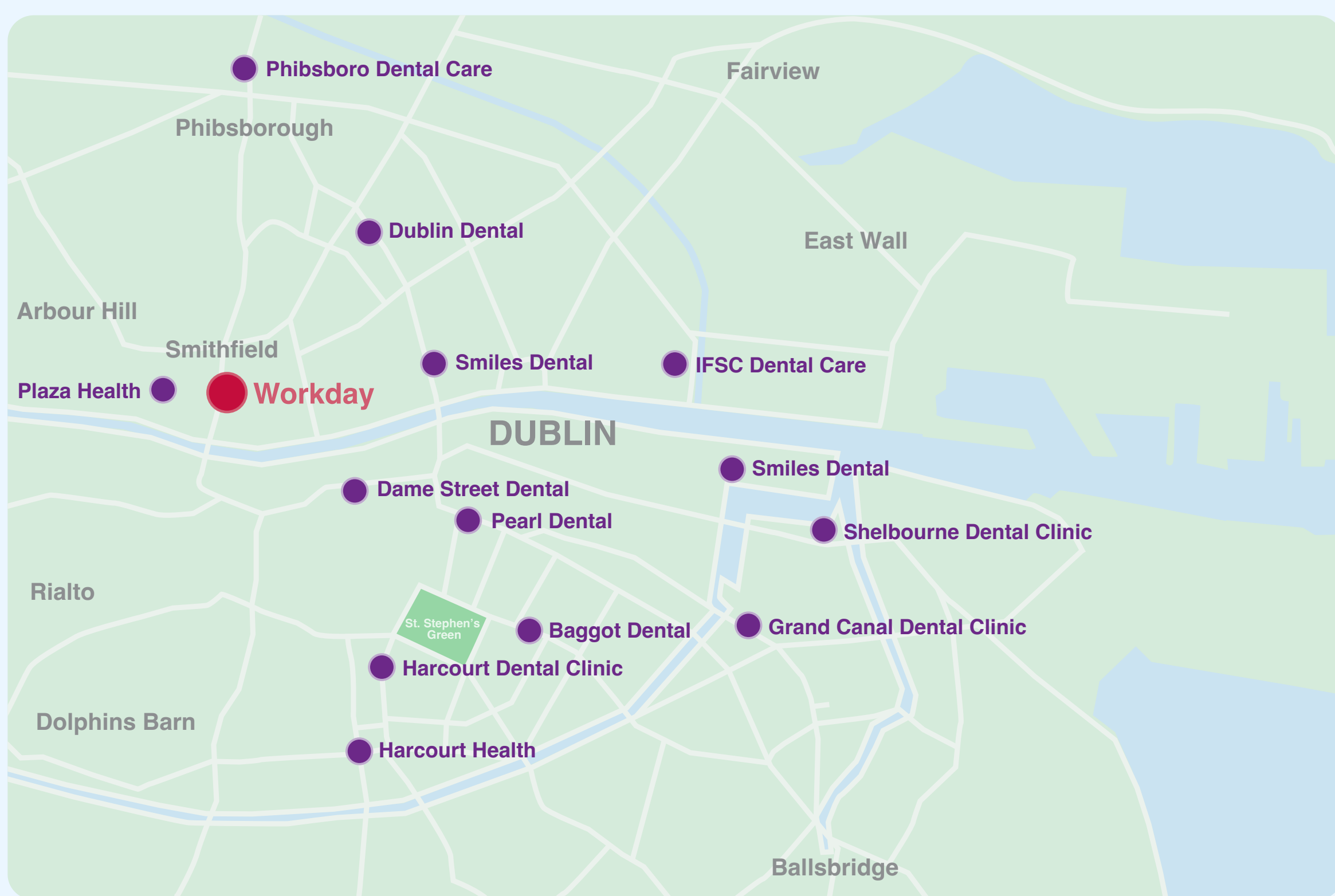
## How to Claim

At Vhi, we want to make your claiming process as easy as possible. The good news is, you will only need to claim once under your dental plan and we will look after the rest. If you have to pay a shortfall on your dental treatment, Vhi will automatically process this as a day-to-day medical expense claim on your health insurance policy and you will be eligible to receive up to €25 cash back.\*

### If your dentist is on the Vhi Dental Network

**There are over 900 dentists on our network. The map below shows ones located near Workday. See the full list at [vhi.ie/dental-network](https://vhi.ie/dental-network)**

- Visit the [Vhi Dental Claims Portal](#) to send your dentist confirmation of cover or call [Vhi Dental \(046 907 7337\)](#) 24 hours before your appointment.
- Attend the dentist and sign the claim form. You only pay the dentist for costs not covered on your plan.
- If more treatment is needed, the dentist will send a treatment plan to Vhi dental.



### If your dentist is not on the Vhi Dental Network

**There are three ways to claim after your treatment. Your claim will be paid directly into your bank account.**

- 1. Using the Vhi Dental Claims Portal** This can be accessed at [vhidental.claimhere.ie](https://vhidental.claimhere.ie) or in the Vhi App (Claims > How Online Claiming Works > Dental Claims). Simply submit some basic details and upload a photo of your receipt.\*\*
- 2. Call 046 907 7337** If your claim is for basic treatments under €200 (eligible treatments include: check-up, cleaning, x-ray, filling, extraction or fissure sealant), you can claim over the phone with no claim form to complete!
- 3. Email [vhidentalclaims@collinsongroup.com](mailto:vhidentalclaims@collinsongroup.com)** Simply fill out a claim form and email it to us.

#### T&Cs

\* Terms and conditions apply. Annual excesses and maximums, per member, per year apply on day-to-day medical expenses. Some exclusions may apply.

\*\* You can claim for yourself or any dependants on your policy under 18. Dependants over 18 can register for the portal themselves.

## Visit the Vhi Dental Claims Portal

[vhidental.claimhere.ie](https://vhidental.claimhere.ie)

